**Risk management plan**

**Summary of risk**

There are minimal risks associated with the eFI2 and eFI+ tools. The developers have already identified some potential risks, which are listed in the Hazard Log along with the proposed mitigation.

The process for managing any issues is outlined below.

**Plan details**

There are two routes that risk will be managed that differ based on how the development team can be contacted.

**Email route**

1. Users can contact the research team using the email address that is available a.p.clegg@leeds.ac.uk.
2. The product development team will liaise with the user to define concerns.
3. The product development team will post a description of the concern as an Issues thread in the GitHub repository.
4. The product development team will work to remedy the concern. This may involve liaising with the relevant software companies (TPP, EMIS, Cerner UK) to rectify and update the algorithm to address the issue.
5. The product development team will announce the remedy on the Issues thread in the GitHub repository and 'close' the issue.
6. The product development team will update the Hazard Log with details of the concern.
7. The product development team will email the user to notify them that the issue has been remedied.

**GitHub route**

1. Users can submit an Issue in the GitHub repository.
2. The product development team will follow the steps in the Email routes (from step 2-7).